

## **AAS/ICAS 2011 JOINT CONFERENCE Booth Personnel Badge Request Form**

Each organization that paid for a booth at our annual conference is eligible for up to three ID badges per booth for their personnel. These badges allow exhibitors entry to the exhibit hall during set-up and tear-down times when all non-badge holders are excluded. They also allow access to all annual meeting functions, such as panel sessions and receptions.

Badges will NOT be mailed. All badges must be picked up on site. NO blank badges, changes or additions after **March 4**. You will pick up your badges from the AAS Exhibit Hall Manager outside Kamehameha Exhibit Hall 3 in the Hawaii Convention Center on Wednesday, March 30<sup>th</sup> prior to set-up. Set-up times are 8:00am-5:00pm. No reprints are available on site.

If you have more than 3 personnel per booth, they must register through the normal registration process either through our website until March 4 or onsite if they want to attend any formal sessions or functions.

Give each booth attendant's name only. No titles will be printed and all badges will list the BOOTH affiliation (not individual affiliations). Please type or print clearly. Return this form to the AAS by March 4 as an email attachment [rjones@asian-studies.org](mailto:rjones@asian-studies.org) ; fax 734-665-3801, or mail to 1021 East Huron Street, Ann Arbor, MI 48104.

### **BOOTH/EXHIBITING COMPANY Name:**

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Name of Badge Holder: (No changes or additions after March 4). If you have purchased more than one booth; please add additional pages for additional personnel names.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**Signature is required on the Hold Harmless Form before badges can be printed. If you are faxing your request, please fax BOTH pages.**

## HOLD HARMLESS CLAUSE

Exhibitor shall be fully responsible to pay for any and all damages to property owned by Hawaii Convention Center or Association for Asian Studies or their owners or managers, which results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, Hawaii Convention Center, Association for Asian Studies, and their respective owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include, without limitation, all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, convention center or any part thereof.

Booth Name: \_\_\_\_\_

Name: \_\_\_\_\_  
(Please Print)

email: \_\_\_\_\_

Signature: \_\_\_\_\_